

NOTE: These minutes are subject to review and modification by the ACSWMD Board of Supervisors at its next Board meeting.

**Addison County Solid Waste Management District
Minutes
Board of Supervisors Retreat and Meeting No. 328
Thursday, September 15, 2022, 6:00 PM
Virtual Meeting on Zoom**

1. OPEN MEETING – ROLL CALL – The Board of Supervisors (BOS) meeting was called to order by Tim Wickland, Chair at 6:00 PM on September 15, 2022. Present:

Town	Vote	Supervisor/Alternate	Town	Vote	Supervisor/Alternate
<i>Addison</i>	1	Bill Munoff	<i>Orwell</i>	1	
<i>Bridport</i>	1	Ed Payne	<i>Panton</i>	1	Paul Sokal
<i>Bristol</i>	2	/Valerie Capels	<i>Ripton</i>	1	Jay Harrington / Steve Zwicky
<i>Cornwall</i>	1	(Vacant)/(Vacant)	<i>Salisbury</i>	1	
<i>Ferrisburgh</i>	2	David Olson	<i>Shoreham</i>	1	Randy Orvis
<i>Goshen</i>	1		<i>Starksboro</i>	1	Susan Jefferies
<i>Leicester</i>	1	Richard Reed	<i>Vergennes</i>	2	Cheryl Brinkman
<i>Lincoln</i>	1	Bill Finger	<i>Waltham</i>	1	
<i>Middlebury</i>	4	Diane Mott	<i>Weybridge</i>	1	Tim Wickland
<i>Monkton</i>	1	Deborah Gaynor / Jessica Demeritt	<i>Whiting</i>	1	Eric Zuesse
<i>New Haven</i>	1				
<i>Staff:</i>		Teresa Kuczynski (TK), District Mgr.; Patti Johnson (PJ), Business Mgr.; Donald Maglienti (DM), Program Mgr.	<i>Guests:</i>		Mark Sperry, Esq, District Legal Counsel

2. APPROVE THE AGENDA –

Motion #1: R.Orvis moved to approve the agenda. E.Payne seconded the motion.

VOTE on Motion #1: Yes –18 (Addison, Bridport, Ferrisburgh (2), Leicester, Middlebury (4), Monkton, Panton, Ripton, Shoreham, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

3. PUBLIC COMMENT PERIOD – The Chair opened the public comment period.

4. MEMBER COMMUNICATIONS – None.

5. APPROVAL OF MINUTES FROM MEETING NO. 327 –

Motion #2: E.Zuesse moved to approve the minutes of meeting No. 327. R.Orvis seconded the motion.

VOTE on Motion #2: Yes –16 (Addison, Ferrisburgh (2), Middlebury (4), Monkton, Panton, Ripton, Shoreham, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 2 (Bridport, Leicester).

6. FINANCIAL REPORTS –

a. July 2022 Financial Report – PJ presented the July Financials showing a \$13,196 net gain in the General Fund (GF). The July MSW/C&D tonnage of 2,006 tons was 378 tons lower than July 2021, and YTD tonnage of 13,452 tons was 485 tons higher than YTD 2021. July 2022 transactions were 5,470, and YTD transactions of 32,521 were 3,329 lower than YTD 2021. As for tires, 42 tons of tires were disposed

1 of in July, and YTD 254 tons was 101 tons higher than YTD 2021. Food waste was not hauled in July. The
2 Transfer Station received 356 tons of Single Stream Recyclables in July, with 2,456 tons YTD.

3 **b. July 2022 Single Stream Recycling Report** – The Transfer Station delivered 364.19 tons to the
4 Materials Recovery Facility (MRF) in July. The July processing fee was \$63/ton, up from \$57/ton last
5 month. PJ added a line for “fuel surcharge fees” that are now being charged due to the high increase in
6 diesel prices, which totaled \$2,190 YTD as of July. YTD net gain was \$41,690.69.

7 **c. Schedule for Draft 2023 Annual Budget** – PJ stated that due to the current unstable economic situation
8 in the country, with record inflation, fuel costs and supply chain issues, staff needs the extra time to present the
9 draft 2023 Annual Budget at the October BOS meeting. This would give them more time to accurately assess
10 future costs of wages/salaries and benefits, fuel surcharges, supply costs, disposal costs, etc. , and proposals to
11 increase rates if needed to cover rising expenses.

12 **d. Municipal Diversion Grant Applications** – None Received.

13 **e. School Diversion Grant Applications** – None Received.

14
15 **7. DISTRICT MANAGER REPORT** – TK gave the following report: **Industry News:** According to Waste
16 Today ranking of the haulers in No. America with the largest revenues in 2021, Casella Waste Mgmt. is now
17 No. 9, and Clean Harbors is No. 5. Blackrock Real Assets Fund has purchased Vanguard Renewables, including
18 the local anaerobic digester in Salisbury. The District will be hosting the Annual Compost Association of
19 Vermont (CAV) meeting here in October after their tour of the Vanguard A/D. CAV is also interested in touring
20 the food management area in our Transfer Station. **Hauler Licensing:** Cheryl Hamilton, long-time
21 administrator of the VT Waste Transporter Permit (WTP) system, is retiring. This should not delay the annual
22 District Commercial Hauler’s License renewals this Dec., as VT WTP renewals are in June. TK is not
23 recommending a hauler dinner this Dec., due to potential COVID-19 risk. **District Manager Contract:** TK’s
24 District Manager contract expires on 12/31/2022. The E.Bd will consider a new draft contract at its Oct.
25 meeting, along with a proposed revision to the District Manager Job Description to include new HHW training
26 language required by inspectors from the VT Agency of Natural Resources (ANR).

27
28 **8. PROGRAMS REPORT** – DM gave the following report: **Textiles** – Recent changes in textile
29 management at HOPE in Middlebury resulted in a gap in service in our region for recycling of non-marketable
30 textiles. DM communicated with HELPSY, a textile recycling company in the northeast region, to provide
31 service to our District. HELPSY is now picking up textiles from three area thrift stores, including HOPE, and is
32 scheduled to begin collection service at the District Transfer Station later this fall. The Transfer Station will
33 receive revenue of \$0.07 /lb. for all clean, dry textiles collected. Staff will begin marketing the new program
34 this fall, while stressing the donation guidelines. **Outreach Efforts** – Emily Johnston (EJ), Public Outreach
35 Coordinator, exhibited at Vergennes Day recently, providing information about recycling and organics
36 diversion, and selling kitchen collectors. EJ conducted a waste audit for Ilsley Library, which included an
37 assessment of both public-facing and staff-only areas. She’ll be following up with a presentation for Ilsley staff
38 in Oct. EJ and DM will be working with Middlebury Community TV to produce several informational videos
39 about the District’s waste reduction and recycling programs at the Transfer Station. The videos will be property
40 of the District but will also air on the MCTV Network’s channel and on their website. EJ partnered with the
41 City of Vergennes to create a flyer for the Crosby Farms Homeowner’s Assoc. This guide was handed out to all
42 HOA residents, and describes how to properly manage a compost pile to avoid rodents. EJ met with the student-
43 run Green Club in Vergennes to help them with their mission to promote waste reduction there. DM and EJ are
44 working with the Town of Middlebury and the VT Agency of Transportation to replace and improve the
45 District’s entrance sign, as well as the two business directional signs to the north and south of the Station. EJ
46 continues to maintain social media accounts for the District, and recently created a series of educational posters
47 for a HeadStart program in New Haven. EJ is working to conduct all business and school outreach required by
48 our Solid Waste Implementation Plan prior to the end of this calendar year. The District’s efforts at the recent
49 Addison County Fair and Field Days included staffing an educational booth for the week and assisting the Fair
50 with recycling collection. In addition to deploying and removing 96 District-owned recycling “X-frame” bins,
51 District staff collected 180 gals. of cooking oil and 1,200 lbs. of food scraps from food vendors at the Fair. The
52 District’s new AmeriCorps member, Gabriella Stevens, will begin her service term on Sept. 19. Staff has
53 several exciting projects in mind for Gabriella in the coming year.

1 **9. New Business:**

2 **a. Teri Kuczynski Tribute – 20-year Anniversary as District Manager** – C.Brinkman explained that
3 the E.Bd would like to honor TK’s 20 years of service to the BOS as District Manager. One proposal was
4 to name the Special Waste Building after her, as she was instrumental in the development of that project.

5 **Motion #3: R.Orvis moved to name the Special Waste Building after TK. C.Brinkman**
6 **seconded the motion.**

7 **VOTE on Motion #3: Yes – 21 (Addison, Bridport, Bristol (2), Ferrisburgh (2), Leicester,**
8 **Lincoln, Middlebury (4), Monkton, Panton, Ripton, Shoreham, Starksboro, Vergennes**
9 **(2), Weybridge, Whiting). No – 0. Abstain – 0.**

10
11 **b. Review of New Haven Regional Residential Transfer Facility Permits** – The New Haven
12 Development Review Board has approved the District’s Conditional Use Permit. Only a few changes were
13 required on the site plan, pertaining to a visual barrier and more detailed lighting design. On Aug. 24, TK
14 submitted the application for Full Certification of a Solid Waste Transfer Facility to ANR. A site visit will
15 be scheduled in the next few weeks. An Act 250 application is being prepared by Weston & Sampson.

16
17 **10. EXECUTIVE SESSION** – For the purpose of confidential attorney-client communications made for the
18 purpose of providing legal services to the body.

19 **Motion #4: R.Orvis moved to enter into Executive Session. S.Jefferies seconded the motion.**

20 **VOTE on Motion #4: Yes – 21 (Addison, Bridport, Bristol (2), Ferrisburgh (2), Leicester,**
21 **Lincoln, Middlebury (4), Monkton, Panton, Ripton, Shoreham, Starksboro, Vergennes**
22 **(2), Weybridge, Whiting). No – 0. Abstain – 0.**

23
24 The BOS entered into Executive Session at 6:37 PM.

25 The BOS exited Executive Session at 8:16 PM.

26
27 **Motion #5: R.Orvis moved to approve the BOS proposal with the terminology discussed in**
28 **executive session. C.Brinkman seconded the motion.**

29 **VOTE on Motion #5: Yes – 17 (Addison, Bristol (2), Leicester, Lincoln, Middlebury (4),**
30 **Monkton, Panton, Ripton, Shoreham, Starksboro, Vergennes (2), Weybridge). No – 3**
31 **(Bridport, Ferrisburgh (2)). Abstain – 0.**

32
33 **Motion #6: D.Gaynor moved and P.Sokal seconded the motion that if such proposal is not**
34 **accepted and an agreement signed by Sellers by September 30, 2022, the District BOS**
35 **authorizes sending the letter to the Sellers in the form presented, with the text in blue deleted.**

36 **VOTE on Motion #6: Yes – 20 (Addison, Bridport, Bristol (2), Ferrisburgh (2),**
37 **Leicester, Lincoln, Middlebury (4), Monkton, Panton, Ripton, Shoreham, Starksboro,**
38 **Vergennes (2), Weybridge). No – 0. Abstain – 0.**

39
40 **11. OTHER BUSINESS** – None.

41
42 **12. ADJOURN** –

43 **Motion #7: R.Orvis moved to adjourn the meeting at 8:22 PM. B.Munoff seconded the motion.**

44 **VOTE on Motion #7: Yes – 20 (Addison, Bridport, Bristol (2), Ferrisburgh (2), Leicester,**
45 **Lincoln, Middlebury (4), Monkton, Panton, Ripton, Shoreham, Starksboro,**
46 **Vergennes (2), Weybridge). No – 0. Abstain – 0.**

47
48 *I agree that this is an original of the September 15, 2022 minutes that were considered and approved*
49 *by the BOS at its meeting of _____.*

50
51 _____
Teresa A. Kuczynski, District Clerk