

**NOTE: These minutes are subject to review and modification by the ACSWMD Board of Supervisors at its next Board meeting.**

**Addison County Solid Waste Management District  
Minutes  
Board of Supervisors Public Hearing and Meeting No. 330  
Thursday, November 17, 2022, 7:00 PM  
Virtual Meeting on Zoom**

**1. OPEN MEETING – ROLL CALL** – The Board of Supervisors (BOS) meeting was called to order by Tim Wickland, Chair at 7:00 PM on November 17, 2022. Present:

<b>Town</b>	<b>Vote</b>	<b>Supervisor/Alternate</b>	<b>Town</b>	<b>Vote</b>	<b>Supervisor/Alternate</b>
<i>Addison</i>	1	Bill Munoff	<i>Orwell</i>	1	
<i>Bridport</i>	1		<i>Panton</i>	1	Paul Sokal
<i>Bristol</i>	2	Joel Bouvier/Valerie Capels	<i>Ripton</i>	1	Jay Harrington / Steve Zwicky
<i>Cornwall</i>	1	(Vacant)/(Vacant)	<i>Salisbury</i>	1	
<i>Ferrisburgh</i>	2	David Olson	<i>Shoreham</i>	1	Randy Orvis
<i>Goshen</i>	1	Annina Seiler	<i>Starksboro</i>	1	
<i>Leicester</i>	1	Richard Reed	<i>Vergennes</i>	2	Cheryl Brinkman
<i>Lincoln</i>	1		<i>Waltham</i>	1	
<i>Middlebury</i>	4		<i>Weybridge</i>	1	Tim Wickland
<i>Monkton</i>	1	Deborah Gaynor	<i>Whiting</i>	1	Eric Zuesse
<i>New Haven</i>	1	Patrick Palmer			
<i>Staff:</i>		Teresa Kuczynski (TK), District Mgr.; Patti Johnson (PJ), Business Mgr.; Emily Johnston (EJ), Public Outreach Coordinator.	<i>Guests:</i>		

**2. APPROVE THE AGENDA –**

**Motion #1: C.Brinkman moved to amend the Agenda to include adding the approval of minutes from meeting No. 328, which were tabled during the October BOS meeting. D.Gaynor seconded the motion.**

**VOTE on Motion #1: Yes –16 (Addison, Bristol (2), Ferrisburgh (2), Goshen, Leicester, Monkton, New Haven, Panton, Ripton, Shoreham, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.**

**3. PUBLIC COMMENT PERIOD** – The Chair opened the public comment period.

**4. MEMBER COMMUNICATIONS** – None.

**5. APPROVAL OF MINUTES FROM MEETING NO. 328 –**

**Motion #2: P.Sokal moved to approve the minutes of meeting No. 328. D.Gaynor seconded the motion.**

**VOTE on Motion #2: Yes –15 (Addison, Bristol (2), Ferrisburgh (2), Leicester, Monkton, New Haven, Panton, Ripton, Shoreham, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 1 (Goshen).**

**6. APPROVAL OF MINUTES FROM MEETING NO. 329 –**

**Motion #3: E.Zuesse moved to approve the minutes of meeting No. 329. R.Orvis seconded the motion.**

1 **VOTE on Motion #3: Yes –16 (Addison, Bristol (2), Ferrisburgh (2), Goshen, Leicester,**  
2 **Monkton, New Haven, Panton, Ripton, Shoreham, Vergennes (2), Weybridge, Whiting).**  
3 **No – 0. Abstain – 0.**  
4

5 **7. 7:00 PM: Public Hearing on Draft 2023 Annual Budget, Exec. Bd proposed fee changes, and Vote to**  
6 **Adopt 2023 Annual Budget** – The Chair opened the Public Hearing on the Draft 2023 Annual Budget. No  
7 members of the public were present. TK explained that recycling market prices have been in serious decline in  
8 recent weeks, and are projected to continue a downfall. The Sept. rate for recycling processing fees charged by  
9 the Materials Recovery Facility (MRF) climbed to \$123/ton, and Oct. will be even higher. We now anticipate  
10 finishing CY2022 with a deficit in the recycling program. Projected recycling processing fees at the MRF in  
11 2023 are \$125/ton - \$140/ton. The District had only budgeted \$100/ton for processing fees in the draft 2023  
12 Budget. The Executive Board (E.Bd) considered options for covering the \$100,000 deficit that would have  
13 resulted in the CY2023 General Fund. With a revised budget of \$130/ton for recycling processing fees, the  
14 E.Bd recommends increasing the MSW/C&D tip fee to \$145/ton and the Single Stream Recycling tip fee to  
15 \$125/ton at the Transfer Station.

16 **Motion #4: R.Orvis moved to approve the Draft 2023 Annual Budget, with recommended fee**  
17 **changes. B.Munoff seconded the motion.**

18 **VOTE on Motion #4: Yes –16 (Addison, Bristol (2), Ferrisburgh (2), Goshen, Leicester,**  
19 **Monkton, New Haven, Panton, Ripton, Shoreham, Vergennes (2), Weybridge, Whiting).**  
20 **No – 0. Abstain – 0.**  
21

22 **8. FINANCIAL REPORTS –**

23 **a. September 2022 Financial Report** – PJ presented the September Financials showing an \$8,039 net  
24 gain in the General Fund (GF). The Sept. MSW/C&D tonnage of 2,156 tons was 9 tons lower than Sept.  
25 2021, and YTD tonnage of 17,852 tons was 764 tons higher than YTD 2021. Sept. 2022 transactions were  
26 5,567, and YTD transactions of 43,838 were 3,555 lower than YTD 2021. As for tires, 36 tons of tires  
27 were collected in Sept., and YTD 311 tons were 116 tons higher than YTD 2021. No Food Waste was  
28 hauled in Sept., with a YTD total of 36.91 tons, 27.59 tons lower than YTD 2021. We received 384 tons of  
29 Single Stream Recyclables in Sept., with 3,216 tons YTD, 151 tons less than YTD 2021.

30 **b. September 2022 Single Stream Recycling Report** – The Transfer Station delivered 368.53 tons to  
31 the MRF in Sept. The Sept. processing fee was \$123/ton, up from \$93/ton last month. PJ added a line for  
32 “fuel surcharge fees”, now being charged due to the high increase in diesel prices, totaling \$2,927.07 YTD.  
33 YTD net gain was \$23,607.33.

34 **c. Municipal Diversion Grant Applications** – N/A

35 **d. School Diversion Grant Applications** – N/A  
36

37 **9. New Business:**

38 **a. Amendment to *Policy Implementing the Waste Management Ordinance* to increase non-**  
39 **separation surcharges and labor charge for removing prohibited materials from waste –**  
40

41 **Motion #5: C.Brinkman moved to approve the amendment to the *Policy Implementing the***  
42 ***Waste Management Ordinance* to increase non-separation surcharges and labor charge for**  
43 **removing prohibited materials from waste. B.Munoff seconded the motion.**

44 **VOTE on Motion #5: Yes –16 (Addison, Bristol (2), Ferrisburgh (2), Goshen, Leicester,**  
45 **Monkton, New Haven, Panton, Ripton, Shoreham, Vergennes (2), Weybridge, Whiting).**  
46 **No – 0. Abstain – 0.**  
47

48 **b. Amendment to Agreement for Transportation & Recycling Services Between Casella Waste**  
49 **Management, Inc. and the ACSWMD to extend Agreement for CY2023 –**  
50

51 **Motion #6: D.Gaynor moved to approve the Amendment to Agreement for Transportation &**  
52 **Recycling Services Between Casella Waste Management, Inc. and the ACSWMD, to extend the**  
53 **Agreement for CY2023. R.Orvis seconded the motion.**

54 **VOTE on Motion #6: Yes –16 (Addison, Bristol (2), Ferrisburgh (2), Goshen, Leicester,**

1 **Monkton, New Haven, Panton, Ripton, Shoreham, Vergennes (2), Weybridge, Whiting).**  
2 **No – 0. Abstain – 0.**  
3

4 **c. Update on New Haven Regional Residential Transfer Facility Permitting** – The District 9 Act 250  
5 Commission held a public meeting and site visit in New Haven this morning. Other than Pete Norris and  
6 Cheryl Brinkman, no members of the public attended. Shane Mullen, P.E. reviewed the application.  
7 VTRANS had no issues based on our traffic study. Prime ag. soils were discussed, with some mitigation  
8 required. Due to the presence of bat habitat, we must limit the cutting of trees greater than 5" diameter to  
9 the winter months (through March 31st). Other than the addition of a few more arbor vitae for screening  
10 and a request for a copy of the DRB decision, the application is progressing. The ANR Solid Waste Permit  
11 application is pending. C.Brinkman praised the work that Shane and TK have put into this project.  
12

13 **10. DISTRICT MANAGER REPORT** – TK gave the following report: The EPA Solid Waste Infrastructure  
14 Grant application just arrived today. TK will review eligibility and report back to the E.Bd in Dec. The VT  
15 Legislature will convene for the first year of the biennium, with some newly elected members to be assigned to  
16 committees. Solid waste cost increases are affecting all VT solid waste entities, especially in recycling and  
17 HHW collection. Some fee increases are unsustainable and will have to be discussed with our representatives.  
18

19 **11. PROGRAMS REPORT** – EJ reported the following public outreach activities: The Newsletter is out for  
20 print and is expected to go out in early-mid Dec. Gabby Stevens (GS), our AmeriCorps member, launched the  
21 textiles program ad campaign/social media posts, fielding and answering lots of questions to ensure a successful  
22 understanding of what is and is not accepted. After sending out a letter and cold-calling businesses, GS and EJ  
23 have completed 48 out of 50 business check-ins, so the District is well on the way to completing the business  
24 outreach Solid Waste Implementation Plan (SWIP) requirement by Dec. 31. A tour of the Transfer Station was  
25 given to a class of 16 students from the Walden Project at Vergennes Union High School; this group focuses on  
26 outdoor and hands-on learning. Next week GS and EJ will go to the Otter Creek Academy to present to a group  
27 of kindergarteners about sorting recyclables and play a sort-it game; after this, we will have completed the  
28 school outreach SWIP requirement, with one more outreach activity planned. In Dec., GS and EJ will talk to the  
29 Vergennes Green Team, also from Vergennes UHS, about backyard composting. We finished filming the  
30 Middlebury Community TV Tour of the Transfer Station; if no reshoots are necessary, this will be done in the  
31 winter and air on their TV network and YouTube. GS and EJ started more work in food donation and recovery,  
32 also a part of the SWIP goals: GS and EJ went to the ACORN Networks annual meeting, a networking event  
33 connecting farms to food donation. ACORN created a new food hub in Middlebury. Website upgrade: We are  
34 continuing to update our forms to meet ADA requirements and will finish by the end of the year. As usual, we  
35 continue to keep up with questions from residents on email and social media posts.  
36

37 **12. EXECUTIVE SESSION** – None Needed.  
38

39 **13. OTHER BUSINESS** – None.  
40

41 **14. ADJOURN** –

42 **Motion #7: B.Munoff moved to adjourn the meeting at 7:56 PM. R.Orvis seconded the motion.**  
43 **VOTE on Motion #7: Yes –16 (Addison, Bristol (2), Ferrisburgh (2), Goshen,**  
44 **Leicester, Monkton, New Haven, Panton, Ripton, Shoreham, Vergennes (2), Weybridge,**  
45 **Whiting). No – 0. Abstain – 0.**  
46

47 *I agree that this is an original of the November 17, 2022, minutes that were considered and approved*  
48 *by the BOS at its meeting of \_\_\_\_\_.*  
49

50 \_\_\_\_\_  
*Teresa A. Kuczynski, District Clerk*